

**BHOPAL SAHAKARI DUGDH SANGH MARYADIT****HABIBGANJ, BHOPAL 462024**

AN ISO 9001 : 2000 Certified Organization

E-mail: bsds@sancharnet.in,

Phone 0755-2478250-53 Fax : 0755-2450896

Ref No: 25**Dated: 26/09/2018****SHORT TERM TENDER (E-TENDER) -3rd call**

Online Tenders are invited for supply of Computer, Printer, Cartridge and other items at Bhopal Sahakari Dugdh Sangh from bonafide manufacturers or their authorized dealers and other suppliers. The tender documents containing the terms and conditions can be purchased online & downloaded through following website <http://www.mpeproc.gov.in> from 26.9.2018 05.00 PM onwards. The tender will be opened in the office of the undersigned as mentioned in tender time schedule(key date). The detailed Tender Form can be seen (only for reference) at our H.O website:www.mpcdf.gov.in **OR** www.mpcdf.nic.in

Name of item	EMD (Rs)	Tender Fee (Rs)	Bid submission due date & time	Tender opening (Envelope-A,B)	Financial Bid Opening
Computer ,Printer Cartridge and other items	30,000/-	500/-	5.10.2018 2.30 pm	5.10.2018 3.00 pm	5.10.2018 3.30 pm

CHIEF EXECUTIVE OFFICER

BHOPAL SAHAKARI DUGDH SANGH MARYADIT

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TENDER DOCUMENT

Schedule I	:	General Terms & Conditions.
Schedule II	:	Specification /Qnty & EMD
Schedule III	:	Form A & B
(To be downloaded filled manually & scanned copy uploaded online.)		
Schedule IV	:	Price Schedule
Tender Cost	:	Rs.500/-(Rupees Five hundred only)
Place of opening of Tender	:	Meeting Hall of The Bhopal Sahakari Dugdha Sangh Maryadit, Bhopal.
Address for Communication	:	The CEO, Bhopal Sahakari Dugdha Sangh Maryadit, Bhopal 462024

CHIEF EXECUTIVE OFFICER

Tender Details Annexure-I

Tender level Details			
Tender No: *		Tender Creation Date and Time:	
NIT No: *		Title: *	
Notice Invited for:	Tender	Stage:	II
Tender Call: *	3rd	Currency:	Indian Rupee
Email: *		Division/Basin: *	
District:	Bhopal	Vendor Class: *	
Tender Category: *	Procurement	Tender Sub category: *	Computer hardware
Period of Completion (In months): *	12 months	Tender Type:	
Form Of Contract:		SOR:	
Name of Work: *		Work No: *	
Tender Fee details			
Probable Amount of Contract(PAC) in: *		EMD in :*	30,000/-
Cost of Document in: *	500/-	Processing Fee in :	
Important Dates			
Purchase of Tender Start Date : *	26.9.2018 05.00 pm	Pre bid meeting Date and Time:	
Purchase of Tender End Date: *	5.10.2018 2.00 pm	Bid Submission End Date: *	5.10.2018 2.30 pm
Mandatory Submissions (Envelope A) Open Date: *	5.10.2018 3.00 pm		
Financial Bid (Envelope C)Open Date: *	5.10.2018 3.30 pm		

* Mandatory field

SCHEDULE - I
General Terms & Conditions for tender submission & supply

Bhopal Sahakari Dugdha Sangh Mydt, Bhopal (BSDSM), an ISO certified cooperative organization, invites online tenders from bonafide manufacturers or their authorised dealers or other suppliers for supply of Computer, Printer, Cartridge and other items strictly in adherence to the detailed specifications given in the schedule II of the tender documents.

Bhopal Sahakari Dugdha Sangh Mydt., Bhopal reserves the right to accept or reject any or all tenders, which in their opinion justify such actions, without further explanation to the tenderers.

1.0 DECLARATION :

The submission of a tender by a tenderer implies that he/she has read the notice and conditions of the tender and the terms and conditions of contract and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the articles.

2.0 TENDER SUBMISSION:

- 2.1 Tenders received by e-mail will not be considered. However, amendments by e-mail to a tender sent will be considered, provided the same are received before the opening of the tender and confirmed by post.
- 2.2 Individuals signing on the tender and other related documents must specify in which capacity of the firm he/ she has signed the documents.(copy to be uploaded-mandatory)
- 2.3 The tenderer(s) should clearly state in their offer the address, telephone, fax, e-mail, PAN and GST Numbers. Any change in the address should immediately be communicated to the Chief Executive Officer, Bhopal Sahakari Dugdha Sangh Mydt, Bhopal and correspondence thereafter will be made at the changed address.
- 2.4 Negligence on the part of tenderer in filling the tender form offers him/her no right to withdraw the tender after it has been opened.
- 2.5 The acceptance of the tender and award of the purchase order will be the sole right of the Chief Executive Officer, Bhopal Sah. Dugdha Sangh Mydt. who does not bind himself to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.
- 2.6 The Chief Executive Officer, BSDSM reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers or not to purchase at all any item even after rate approval.
- 2.7 The tenderers should submit the online rates as per schedule-IV only. The conditional tenders are liable to be rejected.
- 2.8 No person or firm is permitted to submit more than one tender under different names.
- 2.9 The tenderer shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract without prior written permission of Chief Executive Officer, BSDSM.
- 2.10 Manufacturers will be given preference. Copy of license is to be attached with tender for each item filled in, wholesalers dealing with the item will have to attach copy of authorization certificate of the manufacturer.
- 2.11 Tenderer shall fill all the details of the unit in the enclosed form- B in schedule-III. (copy to be uploaded-mandatory)

Bid Validity

Bid shall be valid for a period of 90 days from the date of opening.

Documents composing the Bid

Technical bid:

1. Bid Security(EMD) – Scan copy to be uploaded (Form –A)
2. Technical bid form filled(scan copy to be uploaded) Form-B
3. Tender document each page sealed and signed as token of acceptance to each and every terms and conditions

From sl.no.1 to 3 document must be submitted in hard copy before bid submission end date and time.

Commercial Bid

- Commercial Bid form filled

Bid price

Price indicated on the price schedule shall be inclusive of all taxes & duties and other expenses. Tax should be mentioned separately.

3.0 Earnest Money Deposit

All the tenderers are required to deposit fresh Earnest Money as specified in tender document, for each item in the form of demand draft (of nationalized bank) in favour of “Bhopal Sahakari Dugdha Sangh Mydt, Bhopal”. EMD should reach at BSDSM, Bhopal before the tender opening time & schedule. Submissions of earnest money by any other mode than specified above shall not be acceptable and the related tender shall not be eligible for consideration.

- 3.2 Any tender which is not accompanied by Earnest Money deposit are liable to be rejected. Earnest money deposit of unsuccessful tenderers will be returned within 60 days from the date of opening of the tender. The earnest money deposit of the successful tenderers will be released on completion of supply/work as the case may be within the stipulated period.
- 3.3 No interest will be paid on the earnest money for the period during which (the EMD) lies in deposit with Bhopal Sahakari Dugdha Sangh.Maryadit.
 - EMD may be forfeited :
 - If successful Bidder/supplier fails/denies to perform work
 - If any bidder/supplier withdraw its bid during the bid validity period

4.0 PRICES:

- 4.1 Rate should be quoted for the material as per the specifications given in the schedule II of the tender document. In case of any doubt as to the meaning of any of the terms & conditions or the specifications , the tendering firm may set forth the particulars there of and submit them to the Bhopal Sah. Dugdha Sangh Mydt, in writing that such doubts may be removed before submitting the tender.
- 4.2 Prices offered by the tenderers should be firm and free from all escalations and shall be valid at least for a period of 12 months from the date of approval of rates. It may be extended upto 3 months as per requirement. We would communicate our rate approval within 30 days of opening of tender.
- 4.3 The Tenderer should quote rate on FOR Dairy Plant Bhopal basis.
- 4.4 The tender should specify the GST percentage separately .
- 4.5 If need be, negotiations will be done for prices and as well as terms & conditions of material supply only with the party which who offers the lowest rate.
- 4.6 The prices charged for the material supplies under the contract by the supplier firm in no event shall exceed the lowest price at which the supplier firm sells the material of identical tender description to any other persons/ firms during the period and until the execution of all supply orders placed during contract period.
- 4.7 The lowest rate shall not be the only criteria for approving the tender.

5.0 MODE OF DESPATCH:

- 5.1 The material to be supplied by successful firm shall be dispatched to the dairy under prior intimation. Depending upon the type of material, the supplier shall have to carry out proper

packing/crating to avoid damage during transit.

5 LIQUIDATED DAMAGES:

- 6.1 The time period and the date of delivery of the material stipulated in the purchase order shall be deemed to be the essence of the contract. Once firm delivery date(s) are fixed for supply of material they shall be strictly adhered too. In case they are not followed, or in case of delay in execution or non-execution of the order, the Dugdha Sangh reserves the right either to cancel the order and make alternative purchases from other sources, at the risk and cost & expenses of the defaulting supplier. In case the supplies are not affected as per the schedules, the liquidated damages may be charged on the goods not so delivered as under:-

Sl.No.	Duration of delay	Liquidated Damages
1.	Upto 15 days	1% cost of the unit.
2.	Between 16 to 30 days	2% cost of the unit
3.	Beyond 30 days	Upto 5% cost of the unit.

- 6.2 If the tenderer fails to make supply as per purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted for future dealings and EMD also would be forfeited by the management.

6 INSURANCE:

- 6.7 Insurance is to be arranged by the tenderer.

8.0 INSPECTION:

- 8.1 All the materials supplies are subject to inspection at our stores before acceptance. If goods are rejected due to defective or wrong supply, the report of our authorized official in this respect shall be FINAL and no correspondence on the subject would be entertained. The rejected goods should be removed from our premises by the tenderer within 15 days after receipt of our inspection report failing which the same shall be returned to the supplier at his risk and expenses or disposed off in Auction and the proceeds, if any, less expenses would be credited to tenderer's account.
- 8.2 Sample of the articles should be sent/produced before the competent authority if asked for within 7 days or as mutually agreed.

9.0 PAYMENT:

- 9.1 Our normal terms of payment is full payment after receipt, inspection and acceptance of materials in our stores within a period of about 30 days after receipt. Such payments shall be made through accounts payee cheques / RTGS.

10. TERMINATION OF CONTRACT:

- 10.1 If any act of commission or omission of a unit under contract brings Bhopal Sah. Dugdha Sangh Mydt. to dispute, then Bhopal Sahakari Dugdha Sangh Mydt. shall be competent to debar/blacklist the unit from further business.

11. CONSEQUENCES OF BREACH OF AGREEMENT:

- 11.1 If any firm under the contract commits breach of any of the conditions, it shall be lawful for the Chief Executive Officer, Bhopal Sahakari Dugdha Sangh Mydt. to cancel the contract and to purchase material from any other alternate sources on the risk and cost of the defaulting unit.

12. DISPUTE ARBITRATION & FINAL AUTHORITY:

- 12.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the supply order, then decision of the Chief Executive Officer, Bhopal Dugdha Sangh Mydt., in this respect will be final and binding on the successful tenderer.
- 12.2 For all matters of dispute, the decision of the Honourable Chairman, Bhopal Sah. Dugdha Sangh Mydt. Under Arbitration and Conciliation Act. 1996 shall be final and binding on all the concerned.
- 12.3 For all disputes, the venue for legal course shall be at Bhopal.

Chief Executive Officer
Bhopal Sahakari Dugdha Sangh Mydt. Bhopal

(A) Specification and E.M.D

S.No.	Description	Qnty.Approx.
1.	Desktop Lenovo, core I-3 500 HDD,4Gb RAM, DVD R/w, wired keyboard \$ Mouse 18.5" LCD, window 8.1	05 nos.
2.	HP 1136 Laser Printer with Scanner & Photo Copy	05 nos.
3	Dot Matrix Printer LQ DSI-5235	02 nos
4	Colour Printer EPSON L360	02 nos
5	Quickheal Antivirus One Year Protection	10 nos
6	1 TB External Hard Disk	05 nos
7	Printer Cartridge	
	Canon 2900 B/303	10 nos
	HP 1150/24 A/12A	10 nos
	HP 1505/36A	05 nos
	HP 1136/88A	05 nos
	Printronix 7010	20 nos
	Spool 7000	20 nos
8	Wep LQ-DSI 5235	
	Printer Refill Cartridge	20 nos
	Refill Ribbon	50 nos

E. M. D. for above (sl.No.1 to 8) Rs. 30,000/-

**BHOPAL SAHAKARI DUGDHA SANGH MARYADIT, HABIBGANJ,
BHOPAL 462024**



SCHEDULE – III

**Form – A
(To be uploaded - mandatory)**

To,
Chief Executive Officer
BSDSM, Bhopal

Dear Sir,
Please find enclosed herewith scan copy of DD No..... dtd..... for Rs.....
Bank Name..... towards EMD deposit. Original will be submitted before opening of
tender as per scheduled time.

Seal & Signature of the of the tenderer

**BHOPAL SAHAKARI DUGDHA SANGH MARYADIT
HABIBGANJ, BHOPAL 462024**



SCHEDULE – III

**(To be uploaded along with the offer -mandatory)
Form – B**

To,
The Chief Executive Officer
BSDSM,
Bhopal

Date :

Dear Sir,

I/We hereby furnish below some particulars about our company/unit which will form a part of our offer submission:

1. Name of the Co./Unit : _____
2. Address of the Co./Unit : _____
3. Telephone Nos.(with STD Code) : _____
Email ID : _____
4. Name of the CEO/Proprietor/ Partner : _____
5. Name and designation of other Authorized signatory of the Co./Unit : _____
6. Particulars of Regn. Certificate Issued by the competent authority (Regn No. & Date) : _____
7. GST NO. _____ dated _____
8. PAN Number(Permanent Account Number-Income Tax) with copy
9. Have your Co./Unit or its sister concern ever been black listed/ debarred by BSDSM or its sister Milk Unions or GOI /GOMP & its undertaking ? YES / NO

**Seal & Signature of the
Authorized Signatory of the Co./Unit**

**BHOPAL SAHAKARI DUGDHA SANGH MARYADIT
HABIBGANJ, BHOPAL 462024**



SCHEDULE – III

**(PRICE BID)
Form – C**

(PRICE BID ONLINE ONLY)

TENDER NUMBER:	
NAME OF TENDERER:	

S. No.	DESCRIPTION	Rate/unit F.O.R Dairy GST Extra